

### List of Trainings at a glance

Sl	Course Title and Duration	Target Audience and Venue	Coordinator/Facilitator	Number of Batch	Total Participants
1.	Financial Trend and Ratio Analysis; 4 days	BM, Potential CDO; BMTC, NHK, Ctg	Farid, Rob/MHD, KMZ/Firoz , Farid	3	75
2.	Bio Safety Rules, 2 days	CSO, Cgt n NHK	Hasib n Nitto	2	50
3.	Advance English Proficiency and Development Communication Course; 4 days	PC/RPC,PO, M&E; Dhaka	SKB n BUM	1	25
4.	Basic Book keeping for MF; 3 days	BA, Potential CDO; BMTC n CMTC	MHD, BIC, ARF	2	50
5.	Participatory Outcome Mapping and TOC; 4 days	PC/RPC,PO , M&E; CMTC;	SKB, SAH n MHM	1	25
6.	Budget and Finance Control, 4 days	PC, RTL, AO; BMTC	BIC, TQI	1	25
7.	Human Behavior and Life Skill; 2days	CDO, BM, BA;	MHD n RTL	4	100
8.	Basic MF Management, 3 days	CDO, all regions	RPC n AM	6	150
9.	Gender and Development; 4 days	M&E, RPC, AM, BM,; CMTC;	FAR n Jahangir	1	25
10.	Team Building and Group dynamics; 4 days	RTL,PC, M&E, PO, RPC, AM; BMTC	SKB n MHM	1	25
11.	Rights Based Approach and Advocacy; 4 days	RTL, RPC, AM, BM; BMTC, CMTC	TSH n MHM/ ARF, SU	2	50
12.	Support Supervision and Financial Analysis; 4 days	RPC, AM, BM; CMTC,	TSH n MHD	1	25
				25	625 (70% of total staff)