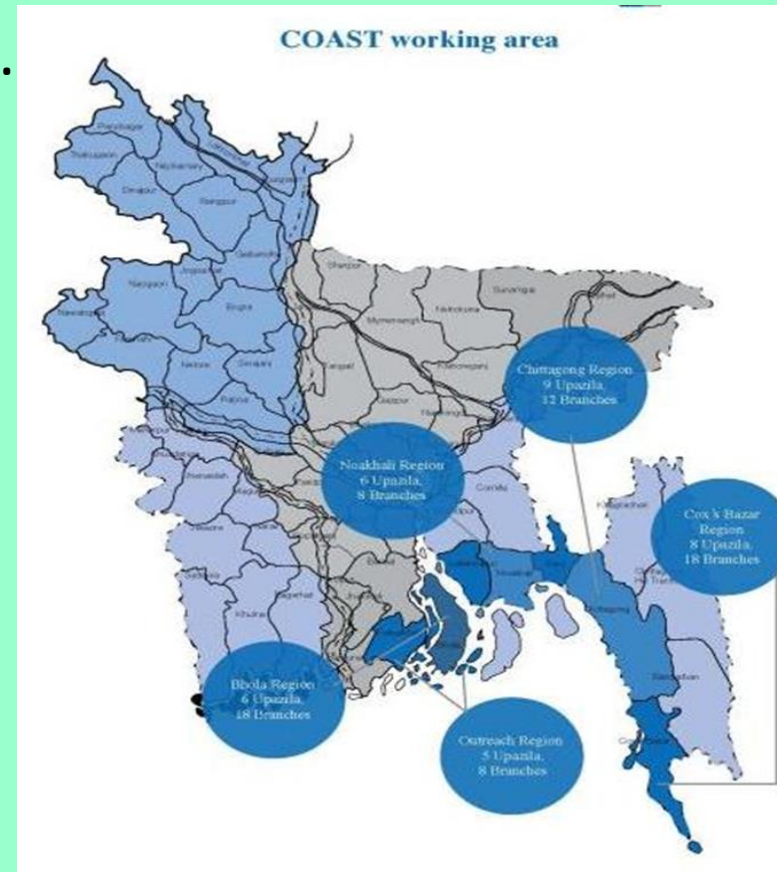


COAST Monitoring System

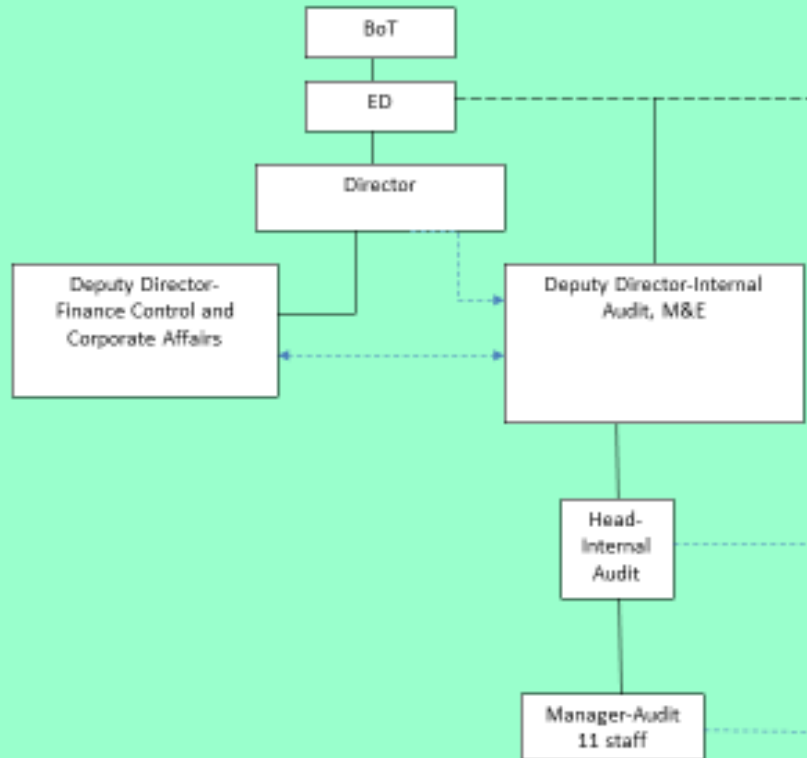
Approach, Process and Institutional Learning

COAST Origin and Working Areas

- Emerge from AAB Bhola Project in 1998 as COAST Trust
- Registered from NGO Affairs Bureau in 1998.
- Received MRA registration in 2007
- Now Operation in seven districts in coastal areas.



COAST Monitoring Structure



Objectives of monitoring system

- i. Reduce the information gap about program activities, performance and expected output.**
- ii. Assess performance of ongoing activities and enhance the quality standard of monitoring.**
- iii. Develop manager or leaders' skill on off-site monitoring.**

Approach of Central monitoring

- **Core program (Micro Finance) Monitoring: Six monthly audit following structured format.**
- **Non-Core (Donor Projects) Monitoring: Quarterly finance and performance monitoring followed by structured format**

On the above;

- i. **Performance and managerial skill will be monitored periodically of project leaders (Need Base).**
- ii. **Fortnightly movement and activities also follow up as post facto where output effectiveness would be assessed (Need Base).**

At a glance COAST Monitoring Tools

Monitoring Tools	Objective	Process			Frequency
		Source	Compilation & Analysis	Preservation and Dissemination	
Project Performance Review (PPR)	Assess the performance of project and impact	Beneficiaries, project documents and reports	Central monitoring team	R &D sector and to the ED and respective project leader	Quarterly
Leadership Performance Review(LPR)	Assess managerial skill	Field and internal stakeholder	Central monitoring team	R &D sector and to the ED and respective project leader	Bi Monthly
Total Performance Review (TPR)	Assess the performance with quality and COAST Standard	Beneficiaries, project documents and reports	Central monitoring team along with project focal.	R &D sector and to the ED and respective project leader	Quarterly/Six Monthly
Post facto Movement Checkup (PMC)	Assess the movement and output effectiveness	Movement register and field	Central monitoring team	Respective Supervisor and submit to the Director Operation	Need base and at least 30% of selective dates
Financial Monitoring and Audit	Assess the financial progress and performance maintaining set rules and procedures	Respective financial documents like budget line, cash book, ledger and reports	Corporate Affairs and Audit team	Corporate Affairs and Audit section and submit to the respective Manager and to the Director	According to the sectoral plan of CAA

Management Learning on M & E

- **Feed back meeting with staff on observation at field**
- **Arrange PPM (Project Performance Monitoring Meeting) bi-monthly.**

**We optimistic
to new life &
prospect**



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Thank You to all