Review:
MEAL & Knowledge Management

COAST Foundation, Dhaka
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Team Members
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Participants
Objectives

Conduct a systematic review of the sector to know where we were? Where are we now?

SWOT analysis to understand organizational status.
Methodology

- Discussions
- Online workshop
- In person and hybrid workshop
- Consultant’s review
Workshop

Online
[Dhaka, Barishal, Chattogram, and Bhola district]

In person & hybrid workshop
Cox’s Bazar
Monitoring [Review]

What we had around in 2000:

- Advance plan
- Onsite monitoring
- Activity progress Report
- Project review format
- Hardcopy based report
- Meeting minutes

What we have in 2022:

- MEAL Policy
- PPMM
- Onsite & Offsite Monitoring tools
- Plan & Review
- Activity Progress Report
- Meeting Minutes
- Hard & Soft copy-based reporting
- Data Segregation Report
- Newsletter
- Zoom use in Monitoring & PPMM
Evaluation [Review]

What we had around in 2000:
- Fewer internal project evaluation
- Participatory review

What we have in 2022:
- Regular internal project evaluation system initiated
- Participatory review guideline
- Evaluation lead by MEAL section
- Research
Accountability [Review]

What we had around in 2000:

- CRM Policy
- Mobile no. in Passbook, diary, available in clubs, People’s Organizations and program participants
- Annual Report
- Desktop newsletter distribution

What we have in 2022:

- CRM Policy and CRSC. Immediate response over phone
- Central and regional focal for CRM
- Onsite & Offsite Monitoring tools
- CRM mobile no. in Passbook, diary, visiting card, etc.
- Staff Code of Conduct and Do & Don’t
- Transparency through web and locally publishing system
- Newsletter distribution-hard and soft copy
- Community Engagement and Exit Strategy
- Open communication and information sharing platform
- Reporting deadlines
Learning [Review]

What we had around in 2000:
- Learning system + -
- Stakeholder consultation
- Participatory review
- Learning log

What we have in 2022:
- Stakeholder consultation for learning
- Beneficiary feedback
- Risk assessment
- M&E
- Post Distribution Monitoring [PDM]
SWOT Analysis:
**Strength**

Supportive management for strengthening MEAL sector

MEAL Policy

M&E Section

Offsite and Onsite Monitoring tools to meet CHS std. in programs

Data segregation reporting system

Online PPMM

Available project information on the website
Weakness

- Under staffing
- Data validation system
- Result-based monitoring system
- Coordination in learning system
- Poor learning sharing and documentation
- Manual system
- MEAL Capacity development training
- Involvement of M&E staff in project implementation
- Central hub for MEAL on the website
- Proper addressing of feedback, risks and challenges
- Data manipulation
- Wrong data posting
- CRM compilation & reporting
Opportunity

Introduce Power Bi software for MEAL digitalization and real time monitoring

Learning option from WVI, IR and BRAC (after 2022)

Threat

Wrong area/beneficiary selection
Short Bio of the Consultant

Mr. Bhabatosh Nath has more than 35 years’ experience in Development Programmes comprising design, implementation, management monitoring and evaluation of projects in National, International, Donor and Government levels. He has development cooperation and working experience with EU. In 1994, he started his own development consultancy firm, “Responsive to Integrated Development Services” (RIDS). Mr. Nath holds a M.Sc. in Statistics, and a diploma in development management from the Asian Institute of Management in the Philippines.
Consultant Feedback:

- **Monitoring:** Audit and Human Resource gap monitoring
- **Evaluation:** Collection actual feedback from the community
- **Accountability:** Community Engagement. How much complaints & feedback we receive from the community?
- **Learning:** Staff ownership and learning culture
  - Feedback sharing, agree each other, and address this in management, when, where, and documentation
- **Exit Strategy:** Think while develop a proposal
- **Human capacity:** Staff Review in six months
- **Team building:** Staff Rapport building
Let us discuss!